

AUSTIN ELEMENTARY SCHOOL PARENT ADVISORY COUNCIL

MEETING MINUTES

November 14, 2023

Attendance: Diana Peters, Jeff Dickson, Shanley Jarvis, Tamara Sokolosky, Jennifer Friesen, Nadine Key, Martha Rempel, Roxy Kneeshaw, Michelle Marriot

1. Call to Order by Diana Peters
2. Acceptance of Agenda – **Motion:** Roxy/Tamara: that the agenda be accepted as presented. Carried.
3. Approval of Minutes from May 15, 2023 meeting: **Motion:** Roxy/Tamara: that minutes be accepted as read. Carried.
4. Treasurer's Report: See attached report
Motion: Jeff/Jennifer: that the treasurer's report be accepted. Carried.
5. Principal's Report –See attached report
6. Business Arising from the Minutes:
 - a) Financial Audit – this still hasn't been done, but Jeff will try to get it done soon.
 - b) Election of Council:
 - Chairperson: Roxy nominated Diana Peters, Second by Martha. Diana Accepted.
 - Vice-Chair: No nominations at this time
 - Treasurer: Tamara nominated Roxy Kneeshaw, second by Nadine. Roxy Accepted.
 - Secretary: Diana nominated Jennifer Friesen, second by Jeff. Nadine Accepted.
 - Council Members: Roxy nominated Martha Rempel, Christina Doerksen, Shanley Jarvis, Tamara Sokolosky, Nadine Key, second by Jeff. All accepted.
 - c) Signing Authority: **Motion:** Tamara/Shanley: that Diana Peters (Chairperson), Roxy Kneeshaw (Treasurer), and Jennifer Friesen (Secretary) will have signing authority for Austin Parent Advisory Council, and Jeff Dickson will be removed. Carried.
 - d) Volunteer List: April Martens has responded with interest in volunteering.
7. New Business
 - a) Parent Teacher Supper – Thursday, November 23: Diana will order Subway and Tamara will look after getting it picked up. Shanley and Jennifer will each make a dessert.
 - b) Pancake Breakfast – Thursday, December 21: Shanley will look after getting the supplies, Roxy will organize the volunteers
 - c) Christmas Dinner – Wednesday, December 13: Christina is willing to head this up and we will be looking for volunteers.
 - d) Yearbook: Michelle is going to check with MacGregor to see who they use.

8. Round Table:

9. Next Meeting: January 25, 2024 at 7:00 p.m.

10. Adjournment – Motion: Martha

Secretary (Roxy Kneeshaw)

Chairperson (Diana Peters)

Austin Parent Advisory Council
 Monthly Treasurer's Report
 For the month(s) ending Oct. 31/23

OPENING BALANCE (September 1st): \$12,301.74

INCOME (Deposits):

<u>Date</u>	<u>Description</u>	<u>Amount</u>
9/30/23	Interest	\$2.02
10/31/23	Interest	\$2.07
		\$
		\$
		\$
TOTAL INCOME:		\$4.09

EXPENSES (Cheques written):

<u>Date</u>	<u>Cheque #</u>	<u>Description</u>	<u>Amount</u>
9/27/23	548	Kinder/Gr.1 year-end trip	\$160.87
			\$
			\$
			\$
			\$
TOTAL EXPENSES:			\$160.87

ENDING BALANCE (DATE): \$12,144.96

OUTSTANDING CHEQUES: N/A

<u>Cheque #</u>	<u>Payee</u>	<u>Amount</u>
TOTAL OUTSTANDING:		N/A

Principal Report – November 14th, 2023

October update:

- Peak of the Market fundraiser raised \$730. We will use that to go swimming in January.
- Growing Smiles fundraiser raised about \$900. We will use that toward a school activity.
- We received a generous donation from RJ Construction. That will also be used towards an activity for all students.
- Lifetouch is no longer taking class photos, as the volume of photos ordered from AES does not warrant their expense of taking class photos. We are planning to take class photos, and send one home with each student (waiting for a few classes to have all students in attendance).
- Activities for students include friendship club, yarn club, homework club, and intramurals. We will add more indoor activities as the weather turns colder.
- The student council has been quite active and had a lot of success with their We Scare Hunger and Coats for Kids campaigns.
- The volleyball teams have been busy going to tournaments and hosting a tournament. The season wraps up on November 20th with the divisional tournament in Gladstone.
- Students did a great job at the Remembrance Day service on November 9th.
- School plan – see attached summary.

Upcoming:

- Conferences will be in the student-led format this term. A note was sent home with information and scheduling process.
- November 24th afternoon professional development for teachers – Presentation from registered dietician Rianna Tonn. The topic is talking to kids/teaching about food and nutrition in such a way that kids form a healthy relationship with food.
- The division has planned ongoing professional development session for all teachers on the topic of literacy.
- Christmas dinner is Wednesday, December 13th.
- Christmas concert, etc. is December 21st.